



Out-of-School Program

Weekday Warriors, Pro-D Day Camp, Holiday Day Camps and Spring Break Camps

Registration Form 2023-2024

Child's Name:

Parent / Guardian Name:

Phone:

E-mail:

Mailing Address

City

Province

Postal Code

What School does your child attend?

What bus will they be taking to the NDYC?

Out-of-School programs run from September to June each school year.

Weekday Warriors is an afterschool program that runs from Monday through Friday from 3:00PM to 5:30PM for program participants aged 5 – 12 years; the cost is \$18.00 per day.

Pro-D Day Camps run throughout the SD8 school year from 8:00AM to 5:00PM; the cost is \$33.00/day.

Holiday Camps run December 18, 2023 through December 29, 2023 from 8:00 AM to 5:00 PM. ½ days are available; the cost is \$33.00/day or \$16.50/half day. There will be no Holiday Camps offered on December 25 or 26.

Spring Break Camps run March 18, 2024 throughout March 28, 2024 from 8:00 AM to 5:00 PM; the cost is \$33.00/day.

Registration for each program is MANDATORY. Register by e-mailing youthcentre@nelson.ca or call 250-352-5656. Space is limited and some dates may not be available depending on registration. **Please note we follow the SD8 Calendar.**

Please check the dates you would like your child to attend:

SD8 2023 - 2024 SCHOOL CALENDAR

Weekends*
Statutory Holidays*
School Vacation Periods*
Administrative Day**
District Pro-D Days (NI Days)**
School Pro-D and PSA Pro-D Days (NI Days)**
Early Dismissal (one hour early)
School Planning Day (NI Day)**

*schools closed

**school not in session - staff only in attendance

September	4	Labour Day
September	5	First Day of School - dismissal 3 hours early
September	22	School Planning Day
September	29	National Day for Truth and Reconciliation Stat
October	9	Thanksgiving Day
October	20	PSA Day (Provincial Specialist Assoc.) Pro-D Day
November	13	Remembrance Day Stat
November	15-16	Early Dismissal Day (1 hour early)
December	15	Last day of school before winter vacation
December	18-29	Winter Vacation
December	25	Christmas Day
December	26	Boxing Day
January	1	New Years Day
January	2	Schools Re-open
January	15	District Pro-D Day
February	16	School-Based Pro-D Day
February	19	Family Day
March	15	Last day of school before spring break
March	18-22	Spring Break
March	25-29	School Closure Week
March	29	Good Friday
April	1	Easter Monday
April	2	Schools Re-open
April	22	District Pro-D Day
April	24-25	Early Dismissal Day (1 hour early)
May	20	Victoria Day
May	27	School-Based Pro-D Day
June	26	Last Day of Classes - dismissal 3 hours early
June	27	Administrative Day
June	28	School Closed for Summer Vacation

SEPTEMBER 2023

S	M	T	W	T	F	S
					1	2
3	4					9
10						16
17						23
24					29	30

OCTOBER 2023

S	M	T	W	T	F	S
1						7
8	9					14
15						21
22						28
29						

NOVEMBER 2023

S	M	T	W	T	F	S
						4
5						11
12	13					18
19						25
26						

DECEMBER 2023

S	M	T	W	T	F	S
						2
3						9
10						16
17						23
24	25	26				30
31						

JANUARY 2024

S	M	T	W	T	F	S
	1					6
7						13
14						20
21						27
28						

SD8 2023 - 2024 SCHOOL CALENDAR

Weekends*
Statutory Holidays*
School Vacation Periods*
Administrative Day**
District Pro-D Days (NI Days)**
School Pro-D and PSA Pro-D Days (NI Days)**
Early Dismissal (one hour early)
School Planning Day (NI Day)**

*schools closed

**school not in session - staff only in attendance

September	4	Labour Day
September	5	First Day of School - dismissal 3 hours early
September	22	School Planning Day
September	29	National Day for Truth and Reconciliation Stat
October	9	Thanksgiving Day
October	20	PSA Day (Provincial Specialist Assoc.) Pro-D Day
November	13	Remembrance Day Stat
November	15-16	Early Dismissal Day (1 hour early)
December	15	Last day of school before winter vacation
December	18-29	Winter Vacation
December	25	Christmas Day
December	26	Boxing Day
January	1	New Years Day
January	2	Schools Re-open
January	15	District Pro-D Day
February	16	School-Based Pro-D Day
February	19	Family Day
March	15	Last day of school before spring break
March	18-22	Spring Break
March	25-29	School Closure Week
March	29	Good Friday
April	1	Easter Monday
April	2	Schools Re-open
April	22	District Pro-D Day
April	24-25	Early Dismissal Day (1 hour early)
May	20	Victoria Day
May	27	School-Based Pro-D Day
June	26	Last Day of Classes - dismissal 3 hours early
June	27	Administrative Day
June	28	School Closed for Summer Vacation

FEBRUARY 2024

S	M	T	W	T	F	S
						3
4						10
11						17
18	19					24
25						

MARCH 2024

S	M	T	W	T	F	S
						2
3						9
10						16
17						23
24					29	30
31						

APRIL 2024

S	M	T	W	T	F	S
	1					6
7						13
14						20
21						27
28						

MAY 2024

S	M	T	W	T	F	S
						4
5						11
12						18
19	20					25
26						

JUNE 2024

S	M	T	W	T	F	S
						1
2						8
9						15
16						22
23						29
30						

READ CAREFULLY

CHILD ACTIVITIES (REFERS TO UNDER 19 YEARS OF AGE)

PARENT/GUARDIAN CONSENT, ACKNOWLEDGEMENT OF RISK, WAIVER, RELEASE & INDEMNITY

Thank you for choosing to use the facilities, services and programs of the **NDYC**. We request your understanding and cooperation in maintaining both your child's and our health and safety by reading and signing the following *Parent/Guardian Consent, acknowledgement of risk, waiver, release & Indemnity Form*.

Child's Last Name:

Child's First Name:

Child's Date of Birth:

Child's Home Address:

Name of Program Child is attending

Parent/Legal Guardian Name

It is a condition to the Child's participation in the Activity that you, the undersigned Parent/Guardian of the Child, must carefully read and understand this document and sign it to acknowledge that you have read and understand it and that you understand that the Child's participation in the activity will expose the Child to risks of harm and that you accept full responsibility for exposing the Child to such risks.

PARENT/GUARDIAN RESPONSIBILITY FOR CHILD

I, the undersigned Parent/Guardian of the Child, understand and accept that, in respect of the Child's participation in the Activity, it is my responsibility (1) to ensure that I consider and understand the risks, dangers, hazards and consequences of injury inherent in the Activity, (2) to determine, taking into consideration those risks and the Child's behavioural characteristics, physical health and abilities, whether the Child should be allowed to participate in the Activity, (3) to ensure that the Child is appropriately covered by medical insurance for any harm occurring in the Activity, and (4) to provide emergency medical information regarding the Child as required in this document.

AWARE OF RISKS

I AM AWARE OF AND NOW FREELY ACCEPT AND ASSUME FOR ME AND THE CHILD RESPONSIBILITY FOR ALL RISKS TO THE CHILD IN CONNECTION WITH HIS OR HER PARTICIPATION IN THE ACTIVITY, INCLUDING AS FOLLOWS:
the Child's participation in the Activity, even if the Child possesses behavioral characteristics, physical health and abilities appropriate for the Activity, poses risks of harm to the Child;
the nature of the Activity is such that the Youth Centre cannot identify all risks associated with the Activity and cannot guarantee that Youth Centre staff participating in the Activity will not make errors therein or that other children participating in the activities will not cause injuries therein others that staff can or might be able to prevent.

I, THE UNDERSIGNED PARENT/GUARDIAN, AM THE PARENT AND/OR LEGAL GUARDIAN OF THE CHILD AND FOR THE CHILD I HEREBY CONSENT TO HIM OR HER PARTICIPATING IN THE ACTIVITY, AND, FOR MYSELF AND THE CHILD, IN RETURN FOR THE YOUTH CENTRE ALLOWING THE CHILD TO PARTICIPATE IN THE ACTIVITIES



PARENT/GUARDIAN CONSENT, AWCKNOWLEDGEMENT OF RISK, WAIVER, RELEASE & INDEMNITY

I NOW WAIVE ALL LEGAL RIGHTS TO SUE AND ANY AND ALL CLAIMS which I or the Child or our respective successors and assigns may have against the City of Nelson and Youth Centre in connection with any loss, injury, damage or expense that I or the Child may suffer, incur or may suffer, incur or experience in connection with the Child's participation in the Activity; and

I HEREBY RELEASE the City of Nelson and Youth Centre from any and all liability for any complaints, demands, claims, actions, suits, judgements and orders for any and all losses, injuries, damage or expenses I or the Child may suffer, incur or experience in connection with the Child's participation in the Activity; and

FOR MYSELF, I AGREE TO INDEMNIFY the City of Nelson and Youth Centre for and hold it harmless from any and all losses, injuries, damages and expenses of any kind that the City of Nelson and Youth Centre may suffer, incur or experience and for any and all complaints, demands, claims, actions, suits, judgments and orders for any and all losses, injuries, damages or expenses of any kind anyone else may suffer, incur or experience in connection with the Child's participation in the Activity.

EMERGENCY INFORMATION AND MEDICAL CONSENT

I hereby authorize the Youth Centre, in the event of an apprehended emergency, to administer first aid to the Child and transport or arrange emergency transportation of the Child to a medical facility for medical treatment.

Emergency Contact Name (1) : _____ Phone: _____

Emergency Contact Name (2) : _____ Phone: _____

Please list any medical conditions your child may have (Allergies, injuries etc...)

****Please note that the responsibility for taking proper doses of medication cannot be assumed by staff and remains the sole responsibility of the parent****

Family Doctor Name: _____

Phone Number: _____

MSP Number: _____

PARENT/GUARDIAN CONSENT, AWCKNOWLEDGEMENT OF RISK, WAIVER, RELEASE & INDEMNITY

PICK-UP PERMISSION:

I understand it is my responsibility to communicate to Youth Centre staff any special instructions necessary in respect of the pick-up of my child.

Who other (other than the parent/guardian listed above) has consent to pick up your child after the program?

Name _____ Phone _____

Name _____ Phone _____

Name _____ Phone _____

My child will: Walk home after Be picked up by a parent/guardian

PERMISSION TO UTILIZE PHOTOS AND TESTIMONIALS:

I hereby authorize the Youth Centre to photograph and/or otherwise record images and/or sounds of or including the child while he or she participates in the activities described above and to freely publish and otherwise make use of as it wishes, without compensation to the Child or anyone else, all such photographic images and other recordings of the Child for purposes of documenting and promoting Youth Centre programs and services.

Examples include: use in program brochures, on photo displays, and through social media such as web posting and video. I understand that names or any other information regarding the identification of the Child would require additional consent.

Yes No

Is there any other information that will help your child be successful with our programs?

In signing this document and permitting the Child to participate in the Activity, I do not rely upon any oral or written statements, promises or other communications made by the Youth Centre other than that set out in this document. This document will be exclusively governed by and interpreted in accordance with the laws of British Columbia and no court outside British Columbia will have any jurisdiction over this Consent, the Activity, or any of the matters arising from them.

I HAVE READ AND I UNDERSTAND THIS DOCUMENT

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____

Date: _____

Reviewed for completeness by Staff – Initial: _____

Out-of-School Camp Policies

Welcome to the Nelson & District Youth Centre (NDYC) Out-of-School Camp programming. Families are asked to familiarize themselves with our registration policies before completing their child's registration. Upon submitting a camper's application, families acknowledge having reviewed these policies.

Any questions or inquiries about our registration policies can be directed to Manager of Youth and Community Programs: **250-352-8100**.

Camp Phone: **250-551-3199**

Lead Hand Cell: **250-551-8886**

Program Policy:

NDYC staff in collaboration with the Manager may modify, add, or delete activities from the program based on camper interests and facility space.

Reporting Suspicions of Child Abuse:

We are required by law under the Child, Family and Community Services Act, to report any suspected cases or disclosures of child abuse to appropriate authorities for investigation. This can include evidence of physical or emotional abuse; as well as signs of negligence.

Parking:

The NDYC driveway is private parking reserved for staff members only. Please do not block the entrance, or park in the driveway, during pick-up or drop-off.

Drop-off:

Camp begins at 8:00AM; please note there is no care available before the commencement of programming.

Departure Procedures:

Your child must be picked up by **5:00PM** from Camp programming. Parents **must** sign their child/ren out and let a staff member know you are taking your child/ren home. Children will only be released to authorized persons. This includes parents/guardians, persons listed as an additional authorized pick up on the registration forms, persons listed as emergency contacts on the registration forms and emergency consent forms, or parents/guardians listed on a legal document (for example, custody agreement). Children will not be released to anyone other than individuals listed on the additional authorized pick-up portion of the registration form, or emergency contacts on either the registration forms or emergency consent forms, unless alternative arrangements have been communicated with members of the staff team. If the person picking up a registered camper is unknown to the staff they will be asked to show government issued photo identification. If it is someone not on the authorized pickup list, the staff will need to get in contact with a parent/guardian to confirm verbal consent that the child can leave with the individual.

At any time, parents can alter who is listed on the additional authorized pick-up portion of the registration forms.

If an emergency arises throughout the duration of the camp day, an alternative person to pick up your child can be arranged over the phone with the Programmer in the office. If the emergency pickup person is unknown to the camp staff, government issued photo identification is required to verify the identity of that person. Children will not be released from Camp programming if the pick-up person appears incapable of providing safe care (Example: being under the influence of drugs or alcohol). Should this occur, the Programmer will offer to call a friend/relative or a taxi for alternative transportation. If the Recreation Programmer feels a child is at risk or the parent makes an unsafe decision to drive, the RCMP will be called immediately.

Failure to Pick-up:

Day Camp pick-up ends at 5:00PM. If a child is not picked up five minutes after the program has ended, a staff member or the Recreation Programmer will call the parents/guardians at home and/or at work. If, after 15 minutes, the child has not been picked up, a staff member or the Recreation Programmer will call the emergency contacts to pick up the child. If, after 30 minutes, staff or the Recreation Programmer are unable to contact the parents/guardian or any of the emergency contacts, staff or the Recreation Programmer will call the Emergency Services of the Ministry of Children and Family Development.

Sickness:

Parents/guardians are strongly encouraged to keep ill children at home to prevent the spread of illness within the program. If a child comes to the program ill, parents will be asked to find alternative care for that day.

Interior Health states a child is too sick to attend when they have any of the following symptoms:

- Is infectious or has a communicable disease
- Gastro-intestinal problems (i.e. vomiting or diarrhea)
- Fever of 38 degrees Celsius or higher
- Infected skin or eyes or an undiagnosed rash
- Difficulty in breathing – persistent cough

A child may not return to the program until after the above symptoms subside or medical evaluation has been sought, and the child must be well enough to participate in all program activities, including outdoor play. If your child becomes ill during the program, you will be contacted and asked to pick-up your child immediately. If we cannot contact you, we will call your emergency contacts. Your child will be given a quiet area to rest with close staff supervision until you or one of your emergency contacts arrives to pick-up the child.

Termination of Services:

We are committed to providing a caring and supportive environment for all families. When a conflict arises, staff will make every attempt to work with the family to resolve the issue to the mutual satisfaction of all parties. However, we will not compromise the mission and values of the NDYC, nor put staff or children participating in the program at risk. The Programmer may decide that it is no longer appropriate for the child to continue involvement in the program. Listed below are situations that would warrant termination of services:

Behavioral Concerns:

Camp staff will do everything in their power to work with children and families to improve behavior where needed, and to maintain the camper's inclusion camp programming. However, camps are not appropriately staffed to deal with a child whose behavior, in the judgement of the Manager and Lead Hand, requires significant and ongoing intervention. For example, but not limited to, persistent unprovoked

physical violence, persistent bullying, verbal harassment of staff members or unauthorized departure from the Youth Centre or other program locations. The Programmer will make every attempt to link the family to the appropriate external services. Please advise staff of any emotional or physical concerns that may affect your child's time at camp.

Unresolved Custody Issues:

If a family's custody issues cause continuous conflict during camp programming and places the child, staff or other children at risk, then the family will be asked to leave the program. An example may be if the non-custodial parent continually attempts to pick up the child when it is not specified on the court order; the family will be asked to leave the program.

Inappropriate Conduct:

A family will be asked to leave the program if any member of the family or camp participant harasses, threatens or commits a violent or sexual act toward a staff person, child, or other family involved in the child care program.

Non-Payment of Fees:

Fees for services are not paid and suitable arrangements cannot be agreed upon.

Refund Policy

Day Camps

Families can cancel their registration **72 hours** in advance from the day they registered to receive a full refund, less a \$10.00 admin fee. Refunds or credits are not available under **72 hours** prior to programming commencing, and day of cancellations. Due to programming popularity, we are unable to move or credit days once you have registered for that specific day.

Service Fees

We incur a cost of \$25.00 for every cheque that is returned by the bank because of insufficient funds. Please note that if your cheque is returned to us by the bank because of insufficient funds, we will add a \$25.00 service charge and re-issue an invoice.