



The Corporation of the City of Nelson
 Suite 101, 310 Ward Street, Nelson British Columbia V1L 5S4

Office of the Chief Financial Officer
 Telephone : (250) 352-8248 Fax : (250) 352-6594

CITY OF NELSON

BUSINESS LICENSE APPLICATION

Business Name: _____

Brief Description of Business: _____ Trade Certificate if applicable: _____

Physical Address of Business/Home Occupation: _____
STREET CITY POSTAL CODE

Inter-Community Business Licence required? Please check this box Non-Profit Society? Please check this box
 Please provide a copy of certification.

Non-resident business: please check this box

Mailing Address: _____
STREET/PO BOX CITY POSTAL CODE

Owner(s) and/or Signing Officer(s):

1. _____
LAST NAME FIRST NAME INITIAL
2. _____
3. _____

Phone #: _____ Cell #: _____ E-mail Address: _____

Have any Owner(s) or Signing Officer(s) been convicted of any Criminal Offense? NO YES - If so, provide particulars:

Name: _____ Offense: _____

I/We _____ hereby make application for a license in accordance with the particulars as above stated and I declare the above statements are true and correct, and I undertake that if I am granted the license applied for, I will comply with each and every obligation contained in all laws and bylaws now in force or which may hereafter come into force in the City of Nelson.

NOTICE: This business license and fee payment does not constitute a valid business license. A business license will be issued after all bylaw requirements have been completed. We may supply other agencies with the above information.

DATE: _____

Owner (or Signing Officer) Signature

OFFICE USE ONLY

Account #: _____ Code: _____ Fee: _____ (reduced by half after July 31 st) ICBL Fee : _____ <p style="text-align: center;">PAYMENT STAMP</p>	Zoning: _____ Permitted use: Yes / No / NA Site Inspection passed: Yes / No / NA Building Permit finalized: Yes / No / NA Health Inspection provided: Yes / No / NA Owner authorization provided: Yes / No / NA Comments: _____	<p>APPROVAL:</p> <p style="text-align: center;">INSPECTOR'S SIGNATURE</p> Date: _____
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FEE SCHEDULE

CODE	COST	TYPE OF BUSINESS
01A	\$135 EACH + \$1040 SECURITY DEPOSIT	DOOR TO DOOR SALES - ONE TO FOUR PERSONS
01B	\$625 + \$1040 SECURITY DEPOSIT	DOOR TO DOOR SALES - FIVE OR MORE PERSONS
02A	\$135+ \$1040 SECURITY DEPOSIT	NON RESIDENT TRAVELLING RETAILER
03A	\$1040	TELEMARKETING
04A	\$80	HOME OCCUPATIONS
04B	\$160	HOME OCCUPATIONS – PROFESSIONAL*, INVESTMENT COUNSELLOR, REAL ESTATE OR INSURANCE AGENT
05A	\$260/DAY	CARNIVAL / CIRCUS
06A	\$160	PROFESSIONAL - ONE TO THREE PROFESSIONALS
06B	\$260	PROFESSIONAL - FOUR TO SEVEN PROFESSIONALS
06C	\$520	PROFESSIONAL - OVER SEVEN PROFESSIONALS
07A	\$260	MOBILE HOME PARK
08A	\$160	TOURIST ACCOMMODATION – HOSTELS
08B	\$260	TOURIST ACCOMMODATION – MOTELS (SEVEN OR MORE ROOMS/SUITES)
08C	\$160	TOURIST ACCOMMODATION – ONE TO SIX GUEST ROOMS/SUITES
14A	\$625	TOURIST ACCOMMODATION – SEVEN OR MORE GUEST ROOMS/SUITES and HOTELS
10A	\$160	FUNERAL HOMES / CREMATORIUMS / MAUSOLEUMS
11A	\$1040	CHARTERED BANK
11B	\$520	CREDIT UNION
12A	\$160	INVESTMENT FIRM - ONE TO FIVE SALES PEOPLE ENGAGED IN BUSINESS
12B	\$260	INVESTMENT FIRM - SIX OR MORE SALES PEOPLE ENGAGED IN BUSINESS
13A	\$420	LUMBER SALES
14B	\$420	LICENSED ESTABLISHMENT WITH NO ROOMS TO LET
14C	\$210	RETAIL WINE & BEER
15A	\$160	REAL ESTATE / INSURANCE AGENCIES - ONE TO FIVE SALES PEOPLE ENGAGED IN BUSINESS
15B	\$260	REAL ESTATE / INSURANCE AGENCIES - SIX OR MORE SALES PEOPLE ENGAGED IN BUSINESS
16A	\$135	RETAIL: 0-12,000 SQ. FT
16B	\$1040	RETAIL: OVER 12,001 SQ. FT.
16C	\$1040	RETAIL SALES - IN INTERIOR COMMON SPACE OF A MALL OR SHOPPING CENTER WITH COMMON SPACE OVER 10,000 SQ. FT.
17A	\$135	ALL OTHER BUSINESS
18A	\$ 0	NOT-FOR PROFIT, SECOND BUSINESS
ICBL	\$85	INTER-COMMUNITY BUSINESS LICENCE
	\$15 – ADMIN. FEE	CHANGE OF BUSINESS LOCATION

➔ PAYMENT CAN BE MADE WITH CASH, DEBIT, CREDIT CARD OR CHEQUE

***DEFINITION OF PROFESSIONAL:**

- ACCOUNTANT-CHARTERED, CERTIFIED, GENERAL
- ACUPUNCTURIST
- ARCHITECT
- BARRISTER
- CHIROPODIST
- CHIROPRACTOR
- ANY OTHER PROFESSION GOVERNED BY AN ACT
- DENTIST
- ENGINEER
- LAND SURVEYOR
- MIDWIFERY
- NOTARY PUBLIC
- OSTEOPATH/MASSEUR
- OPTOMETRIST
- PHYSICIAN
- RADIOLOGIST
- VETERINARIAN

EXPLANATION OF HOME OCCUPATION:

“Home Occupation” means a commercial use carried out by an occupant of a dwelling unit for remuneration which is clearly accessory to the residential use of the dwelling. Please contact Development Services and Sustainability at 250-352-8260 if you require further clarification.

HEALTH INSPECTION REQUIRED:

Food preparation, barber/beauty shop or health related services require health department approval.