



Suite 101, 310 Ward Street, Nelson British Columbia V1L 5S4
 Tel: (250) 352-8248
 Email: reception@nelson.ca
 Website: www.nelson.ca

BUSINESS LICENSE REVISION

The City of Nelson is collecting your personal information in accordance with Section 26 of the Freedom of Information and Protection of Privacy Act. The City of Nelson collects your information for the purposes of administering City of Nelson programs and services, including permits and licensing services. If you have any questions, please contact the Privacy Head at 310 Ward Street, Nelson, BC V1L 5S4 or FOI@nelson.ca or 250-352-8234.

Name of business: _____ **Business License #:** _____
Name of applicant: _____
Email address: _____ **Phone number:** _____

APPLICATION FOR:

new BUSINESS NAME
New business name: _____
 Previous business name: _____

new OWNER
New owner: _____
 Previous owner: _____
New mailing address: _____

new PHYSICAL ADDRESS
New address: _____
 Previous address: _____
 Mailing address if different from physical address: _____

Business Location changes require a \$15.00 charge and are subject to a site inspection

I/We _____ hereby make application for a license in accordance with the particulars as above stated and I declare the above statements are true and correct, and I undertake that if I am granted the license applied for, I will comply with each and every obligation contained in all laws and bylaws now in force or which may hereafter come into force in the City of Nelson.

NOTICE: This Business License Revision Application and fee payment does not constitute a valid business license. A business license will be issued after all bylaw requirements have been completed. **Any new or updated signage, including sandwich boards, requires a sign permit application at the Development Services office.**

DATE: _____ **SIGNATURE:** _____
Owner (or Signing Officer)

OFFICE USE ONLY		
Account #: _____ \$15 fee for Business Location change : <div style="text-align: center; padding-top: 20px;">PAYMENT STAMP</div>	For Business Location change: Zoning: _____ Permitted use: Yes / No / NA Site Inspection passed: Yes / No / NA Owner authorization provided: Yes / No / NA Comments: _____	APPROVAL: _____ Business License Inspector Date: _____